

Darden Employment Application
Frequently Asked Questions

- **How do I apply for a job?**
 - In order to complete the application process you must create an account. This allows you to take advantage of features such as saving an incomplete application and storing your profile information.
 - Click 'Apply to Job'
 - Once you have completed the application process, an email will be sent to you which can also be viewed by clicking 'Communications' link from your account's Candidate Zone.

- **What if I forget my username or password?**
 - Simply click 'Forgot **Username** or Password?' – select 'I don't know my **username**' and you will be presented your username after you provide information associated with your account
 - Simply click 'Forgot Username or **Password**?' – select 'I don't know my **password**' and you will receive an email which will instruct you on how to update the system with a new password
 - What if I do not get the email from the 'Forgot password' link?
 - Please look for an email from Password_Security@trm.brassring.com
 - Check your Junk Mail/spam filter.

- **How do I check the status on my submitted application(s)?**
 - Click on the 'Job submission status' link from your account's Candidate Zone.

- **My address/phone number has changed since I submitted my last application, how can I update it?**
 - Click on the 'Edit your profile' link from your account's Candidate Zone to update any profile information.

- **What if I cannot find the positions for a specific restaurant location?**
 - Type position title OR city OR state abbreviation OR zip code in the keyword search box and click Search.
 - Select 'Advanced Search' to select from available options and Add to Search criteria.
 - Visit our website often as new positions are posted regularly.

- **I did not complete the assessment, how do I go back to complete my assessment?**
 - Click on the 'Assessments' link from your account's Candidate Zone to display your pending assessments.

- **What if I applied to the wrong restaurant location, will the manager at the location I want to work be able to process my application?**
 - No. If you applied to the wrong restaurant location, you will need to log back into your account and search and then apply to the correct restaurant location.
 - Your previous answers will be pre-populated, so it should be quick. If you have already completed the assessment, you will not need to retake it.

- **Can I apply to more than one position?**
 - Yes. Your previous answers will be pre-populated, so it should be quick. If you have already completed the assessment, you will not need to retake it.

- **I am a current employee, do I have to fill out the application?**
 - Please speak with your immediate supervisor for the correct process.